# The Title Should Appropriately Describe the Content Presented (Heading 1 Style)

(for the purpose of the double-blind, peer-review process, author names are not included in the initial submittal)

[The Land-Grant Press — Teaching Section series focuses on sharing of observations and reflections of scholarly work for practical application for CAFLS teaching faculty to adopt learning activities, ideas, innovations, and strategies to improve teaching effectiveness and student learning outcomes, not the Scholarship of Teaching and Learning (SoTL) research. Review the [Authorship Decision Tree](https://clemson.box.com/s/mxsda96gupzyikmp4bt20j515gq5gqnb) if you are uncertain if your publication is appropriate for the CAFLS OTLS series.]

Delete the above highlighted information and below list of bulleted instructions after entering your publication content.

* Begin with a summary (75 words or less) describing the purpose of the publication.
* All heading sections listed below must be included.
* There is a 2000 to 3000 word maximum.
* Follow the Chicago Manual of Style but use superscript numbering for in-text citations.1,2,3 Download the Land-Grant Press writing [style manuals](https://clemson.box.com/s/5bumx3oand74uyk5qbenhn1zfeb0935y) for guidance.
* Open the Styles Pane in Word to apply the built-in font styles.

Your summary will mark the beginning of your publication. There is no heading for this section.

## Introduction (Heading 2 Style)

Body of publication (Paragraph Style).

Clear focus in which the author states the key purpose of the article and the content and relevant background information/framework answers why and/or how the idea, innovation or strategy was utilized by the instructor(s)

## Description of Teaching Activity

Clearly describe the needs and/or resources utilized and/or required for how the teaching activity accompanies instruction

## Discussion of Outcomes

Discuss and explain the outcomes of your observation or reflection. Information presented in tables and figures is logically ordered and clearly presented/described (if applicable)

## Reflection of Outcomes

Include discussion of other published results. Observations and reflection of teaching activity are clearly connected to and appropriate for references cited

## Discussion of Potential for Adoption in Other Courses

Content is presented clearly and completely for other instructors to adopt the instructional idea, innovation, or strategy. Specific examples and step-by-step implementation instructions are clearly provided (if applicable)

## References Cited

(NOTE: Must include a minimum of three peer-reviewed references. Follow [CSE style guide](https://clemson.box.com/s/74d83zbr74ijpw17tycg7dwyogo1e7ox) for formatting references.)

1. Author Last Name *(no punctuation)* First Name Initial(s), Author Last Name *(no punctuation)* First Name Initial(s). Article title (*use sentence case).* Journal Name *(use title case)*. Year Month-1st-three-letters;Volume(Issue):page numbers.
2. Doe J, Johnson A. This is the title of the publication. Journal Name. 2019 Mar;10(1):58–72.

## Appendix (Optional)

Authors may include an appendix if appropriate to enhance the content or highlight specific information/additional resources relevant to the content of the article. If no appendix is included, delete the section header.

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